

The Levendes

The finest in Greek & American music.

In order to better serve you , we have provided you with the following information which will assist you in planing your event.

On behalf of The Levendes, I would like to express our appreciation for your patronage and we look forward to being a part of your affair. If you have any questions, please feel free to call us at 248-585-0300 or 248-977-5706.

- Event Planning Sheet: an Event Planning Sheet has been provided. Please fill out this sheet and return via fax to: (248) 585-0554. You can also mail this information to: The Levendes, 511 E. Whitcomb, Madison Heights, MI. 48071
- CD's : On the day of your event, please have someone give any CD's (for songs that the band will not be performing) to the band as soon as they arrive. We no longer use cassettes. To avoid any confusion, the tracks on the CD's need to be clearly marked. *(It is recommended that you check your CD's before you provide them to us).*
- Food: Due to the length of time required to set-up equipment, performance and tear-down (which is often greater than 8 hours), it is appreciated that the band be fed at the event unless otherwise notified in advance on the Event Planning Sheet.
- Gratuities: If the event is a wedding, it is our policy that money thrown at the bride and groom during their 1st American slow dance and "Nifiko" will go to the bride and groom. All other gratuities unless otherwise specified (on the Event Planning sheet) will be directed toward the band.
- Payment: It is customary that the balance be paid at the end of the event (on the same day) in cash. In the event payment can not be completed in cash, please make check payable to **Chris Shafkalis**.
- Set-up time: We will arrive at the affair more than 2 hours prior to our actual starting time. In the event you require us to set-up earlier, please notify us on the Event Planning Sheet. Also, please note: If you have designated a set-up time exceeding 3 hours from our starting time, an additional charge of \$200 per hour may be added to the balance.

Please initial this document to confirm you have read the above information. Again, thank you for choosing **The Levendes** and we look forward to performing for you.

Initial Here: _____

The Levendes

WEDDING RECEPTION INFORMATION

WEDDING DATE: _____ NAME: _____

RECEPTION HALL: _____
(NOTE: Please attach directions to hall)

COCKTAIL HOUR BEGINS: _____

ARE COCKTAILS IN SEPARATE ROOM FROM RECEPTION: ___ YES ___ NO

DINNER HOUR BEGINS: _____

OPTIONAL DJ SERVICE: ___ YES ___ NO

FIRST SONG (Bride and Groom Dance): _____

PLAYED BY: ___ BAND ___ CD

FIRST SONG TO BE DANCED: ___ BEFORE DINNER ___ AFTER DINNER

BRIDAL PARTY TO JOIN IN FIRST SONG: ___ YES ___ NO

If no, 2nd SONG FOR BRIDAL PARTY: _____

PLAYED BY: ___ BAND ___ CD

SONG FOR BRIDE AND FATHER: _____

PLAYED BY: ___ BAND ___ CD

SONG FOR GROOM AND MOTHER: _____

PLAYED BY: ___ BAND ___ CD

(NOTE: Bride/Groom must furnish the CD of any song which will be played by CD. The Levendes will provide CD/MP3 player).

WILL BRIDE THROW BOUQUET: ___ YES ___ NO

WILL GROOM THROW GARTER: ___ YES ___ NO

SPECIAL INSTRUCTIONS: _____

The Levendes

INTRODUCTION OF BRIDAL PARTY

PARENTS OF BRIDE: _____

PARENTS OF GROOM: _____

GRANDPARENTS OF BRIDE

(Optional): _____

GRANDPARENTS OF GROOM

(Optional): _____

JR. BRIDESMAID

JR. USHERS

_____ escorted by _____
_____ escorted by _____

BRIDESMAIDS

USHERS

_____ escorted by _____

_____ escorted by _____

_____ escorted by _____

_____ escorted by _____

_____ escorted by _____

_____ escorted by _____

_____ escorted by _____

_____ escorted by _____

FLOWER GIRL(S): _____

RINGER BEARER: _____

MAID/MATRON OF HONOR: _____ **BEST MAN:** _____

KOUMBARI: _____

BRIDE AND GROOM: _____

PRIEST: _____ **TOAST :** _____